## **Topical Expert Meeting #111**

# Reanalyses for Wind Energy

# Practical information prior to your visit

## **Meeting Dates**

April 25<sup>th</sup> and 26<sup>th</sup>, 2024 Day 1 (Thursday) | 09:00 – 17:30 CET Day 2 (Friday) | 09:00 – 13:00 CET

### **Meeting Location**

Technical University of Denmark Anker Engelunds Vej 101 2800 Kongens Lyngby

The meeting will be held on DTU Lyngby campus, not to be confused with the Risø campus.

### Accommodation

We do not provide a preferred hotel accommodations list for your stay. There are many hotels to choose from in the Copenhagen area.

In Lyngby, the Zleep Hotel is within walking distance of DTU.

#### Zleep Hotel Lyngby

Lundtoftegårdsvej 12, 2800 Kongens Lyngby

### Meet-up on Wednesday (April 24th)

An informal meet-up will be organised on the evening before the TEM, for the participants arriving early.

• Feel free to stop at <u>Meyers Spisehus</u> between 7 and 8 pm for an informal gathering (nothing has been pre-ordered).

#### Arrival

- DTU Lyngby campus is about 1h from the Copenhagen airport with public transportation.
- You can plan your trip:
  - o via public transport using <a href="https://rejseplanen.dk/webapp/?language=en\_EN">https://rejseplanen.dk/webapp/?language=en\_EN</a> and the Rejseplanen App (Android and Apple)
  - o and/or Google Maps, which is updated with the latest traffic restriction in the area (there are construction works until May).
- Public transport tickets: see <a href="https://www.visitcopenhagen.com/copenhagen/planning/tickets-prices">https://www.visitcopenhagen.com/copenhagen/planning/tickets-prices</a> and the DOT Billetter App (Android and Apple)

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#### Check-in

- The TEM will be held in **Building 101** (main administration building) in the meeting center, located on the ground floor across the reception.
  - Long-term parking is possible on the campus, but not directly in front of Building 101.
  - o A map of the campus with current traffic restrictions is attached.
- Please go directly to the meeting center upon arrival, where you will sign in and collect your badge. A
  member of the organisation team will be there to welcome you from 08:00.
- There will be wardrobes available at the meeting center for your jacket and your belongings, but there will not be space for voluminous luggage.
- The Day 1 meeting will take place in room S08.

### Food and drinks

- Snacks and drinks will be provided by DTU for free during breaks.
- We will have lunch at the canteen on Thursday. A buffet has been ordered, and instructions for payment will be communicated beforehand.
- On Friday, no specific lunch arrangement has been prepared, and those who stay for lunch can have lunch at the canteen.

# Dinner on Thursday (April 25th)

In the early evening on Thursday we will meet for dinner at <u>Meyers Spisehus</u>, from 19:00 (optional).
 A menu will be proposed (with the possibility to choose between several meals), at a price of 300-350 DKK. Instructions for payment will be communicated beforehand.

### IT

- Remember to bring a power adapter.
- Wifi will be available via a personal guest account communicated to you on your badge.
- Please do not bring USB sticks to DTU or other portable storage device. All presentations must be sent by Friday 19<sup>th</sup> of April to the Technical Leader Rémi Gandoin and will be shared among participants after the meeting by IEA Wind Task 11.

### Online participation

- The main meeting room will be equipped with video camera and microphone, to allow for online streaming on day 1.
- A Microsoft Teams online meeting will be available, for online participants (including speakers).
- Q&A from online participants will be managed by one of the organisers during the session, using the MS Teams chat function.
- If the meeting is recorded, we will ask speakers for their permission (speakers will be informed).

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### Communication

- We plan to take pictures and possibly record a short video during the TEM.
- If your organisation is interested in working with us on advertising the outcome of the meeting on social media, let us know.

## **Contact information**

For further information, please contact:

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